



**Community
Trust**

Premier League Primary Stars Co-ordinator

Stockport County Community Trust is looking for an experienced coach to become our Premier League Primary Stars Co-ordinator to join our staff team to develop the Premier League Primary Stars programmes that the Trust delivers across Stockport.

About Stockport County Community Trust

Stockport County Community Trust is the official charity of Stockport County Football Club which was set up in 2021 after the purchase of the club by Mark Stott to achieve his aim of ensuring the football club has a positive impact in the local community. The charity works across Stockport and the surrounding area to use the power of football and Stockport County to make a positive difference by inspiring, educating and supporting the community.

The charity engages with around 8,000 people each year through a variety of education, social inclusion and health and wellbeing programmes, working with residents aged from 5-85 (the current age of our youngest and oldest participant) in a variety of club and community settings.

Purpose of the role

Stockport County Community Trust is seeking a qualified and experienced individual to deliver our Premier League Primary Stars project. The PLPS Co-ordinator will work as part of the schools team in creating and developing classroom and physical activity-based educational lessons covering a number of national curriculum subjects as well as providing CPD sessions for primary school teachers.

The post-holder will also lead and coordinate a calendar of themed events, tournaments and competitions to promote the PL Primary Stars project and Stockport County's schools offer.

This is a rare opportunity to join a charity which is developing and expanding, and which is committed to making a difference to the community in Stockport.

Details of role

Job title:	Premier League Primary Stars Co-ordinator
Salary:	£24K - £26K
Hours of employment	37.5 hours per week
Place of work:	Edgeley Park, Stockport

Benefits

Stockport County Community Trust recognises that its staff team is its greatest asset and is committed to providing a range of benefits including staff training, kit, pension, CPD opportunities, 25 days holiday (plus bank holidays), discount in the club shop and match day tickets.

How to apply

To apply, please complete the Community Trust's application form and return to David Wardle, Operations Manager at d.wardle@stockportcounty.com by the closing date of Monday 22nd April at 5pm.

Interviews are likely to be held on the Tuesday 30th April at Edgeley Park.

Roles and responsibilities

The main responsibilities of the post holders are as follows.

- To manage the delivery of Premier League Primary Stars on behalf of Stockport County FC including planning and delivering sessions, delivery and data collection and project monitoring reports.
- Deliver a range of other Trust programmes in local primary and secondary schools including both curriculum time sessions and after school clubs.
- Support the development and delivery of staff and teachers through an extensive CPD programme.
- Develop relationships with Stockport County partner schools and build relationships with schools in the wider community.
- To attend Premier League meetings and training courses in relation to the Premier League Primary Stars programme.
- Ensure that the PLPS programme is fully compliant with all safeguarding, health and safety and data protection legislation.
- Monitor and evaluate the PLPS programmes and other Trust school programmes ensuring that all data is up to date and accurate on our monitoring system, Salesforce.
- To work on a range of other Trust programmes during school holidays.

There may be a need within this role to work flexible and unsociable hours when required.

Safeguarding commitment

We are committed to safeguarding and promoting the welfare of children and the vulnerable adults that we work with. We require all applicants to understand and demonstrate this commitment. All applicants will be required to complete an enhanced DBS check and all offers of employment will conditional on the return of a satisfactory check being received.

Person Specification

Person Specification	Description	Essential	Desirable
1. Qualifications	<ul style="list-style-type: none"> • FA Level 2 Coach • Emergency First Aid qualification • AfPE Level 3 Certificate • Degree in Sports Coaching or relevant subject • Relevant qualification for working in Schools 	<ul style="list-style-type: none"> • * • * • * 	<ul style="list-style-type: none"> • * • *
2. Experience	<ul style="list-style-type: none"> • Planning and delivering coaching sessions • Coaching children and young people • Working with and in schools • Experience of meeting KPIs • Working a sports-based (or similar) charity 	<ul style="list-style-type: none"> • * • * • * • * 	<ul style="list-style-type: none"> • *
3. Knowledge	<ul style="list-style-type: none"> • Understanding of the school environment • Knowledge of working with people of all ages, abilities, sex and race. • Safeguarding & Protecting Children & Vulnerable Adults 	<ul style="list-style-type: none"> • * • * • * 	
4. Technical Competencies			
IT	<ul style="list-style-type: none"> • Experience of using databases 	<ul style="list-style-type: none"> • * 	

	<ul style="list-style-type: none"> • Experience of using data collection tools 	*	
Communication	<ul style="list-style-type: none"> • Excellent verbal, written and presentation skills • Comfortable in working with a wide and diverse range of different people 	* *	
Analysis and Problem Solving	<ul style="list-style-type: none"> • Uses a methodical approach to isolate problems and define opportunities to provide creative and realistic solutions which meet the Trust's and partners needs 	*	
5. Core Competencies			
Planning & Project Management	<ul style="list-style-type: none"> • Is able to evaluate successes and areas for development • Is able to work to deadlines and manage time effectively 	* *	
Customer Services	<ul style="list-style-type: none"> • An understanding of delivering highly customer facing services and solutions • Understanding of customer requirements 	*	*
Leadership	<ul style="list-style-type: none"> • Transmission of the Trust's vision and values • Motivates others • Acts as a role model with behaviour consistent with the vision of the Trust and sends clear messages 	* * *	
6. Personal Attributes	<ul style="list-style-type: none"> • Self-driven and motivated • A clear drive to produce high quality work • Willingness to work evenings and weekends • An excellent communicator • Flexible and positive attitude 	* * * * *	
7. Other	<ul style="list-style-type: none"> • Full Driving License • Own Transport 	* *	

Equal opportunities

Stockport County Community Trust is an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age.